

# TU Berlin Summer University Online 2022 Scholarship Guidelines

## General Information

The TU Berlin Summer University will be offering one scholarship, the TU Berlin President's Scholarship to an exceptional applicant applying to participate in course of the 2022 TU Berlin Summer Program.

The TU Berlin President's Scholarship is a scholarship that provides *free tuition*, supported by the TU Berlin. This scholarship will be awarded to ONE applicant only.

**Please note: Scholarship applications can only be submitted for on-campus courses and do not include accommodation and travel expenses.**

All applicants must register for the TU Berlin Summer University via the registration portal and upload the supporting documents while registering.

The deadline for applications is **April 29th, 2022 at 9:00 am (Central European Summer Time)**.

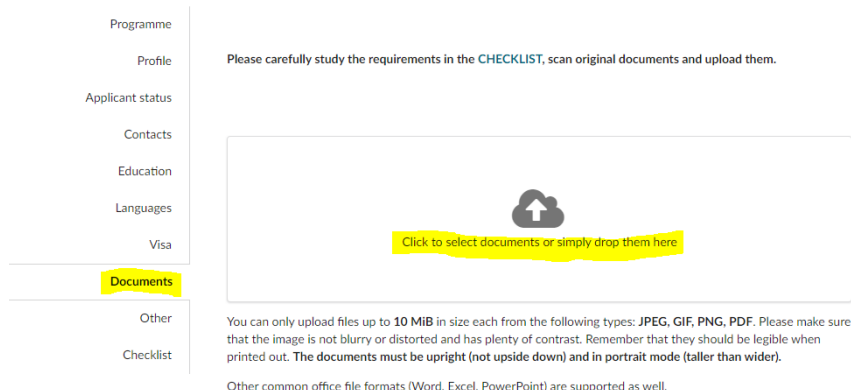
## Application Process

**Please read the following instructions carefully and ensure that you complete each step. Incomplete applications will not be considered.**

1. Register for the TU Berlin Summer University on via our [online registration portal](#), selecting the course that you wish to participate in.

**Scholarship applications can only be submitted for on-campus courses.**

2. Complete all the required steps as prompted but do not pay the 60€ registration fee
3. Upload your application as one PDF file including the 4 documents listed below. The application should be uploaded in the "DOCUMENTS section" of the application form (in the online registration portal)



Programme

Profile

Applicant status

Contacts

Education

Languages

Visa

**Documents**

Other

Checklist

Please carefully study the requirements in the [CHECKLIST](#), scan original documents and upload them.

Click to select documents or simply drop them here

You can only upload files up to **10 MIB** in size each from the following types: JPEG, GIF, PNG, PDF. Please make sure that the image is not blurry or distorted and has plenty of contrast. Remember that they should be legible when printed out. **The documents must be upright (not upside down) and in portrait mode (taller than wider).**

Other common office file formats (Word, Excel, PowerPoint) are supported as well.

## Scholarship Documents

To apply for a scholarship, please include the following documents and combine them into **one PDF**:

1. Motivation letter (approx. 1-2 pages)
2. CV (max. 2 pages)
3. Transcript of records (official grade list)
4. Recommendation letter from one of your professors (recommended but not mandatory). Note: unsigned letters will not be considered

## Eligibility

In order to be eligible, the following two criteria must be met:

1. You must be **currently** studying and enrolled as a student at the time of application
2. You must reside outside of Germany

## Guidelines for Submission (please read carefully!):

Please adhere to the following instructions to ensure that your application is eligible for consideration.

At the end of this document, you will find links to free online tools that can help you create, resize and combine files into one PDF.

- Applications submitted after **9:00 am Central European Summer Time (CEST)** will **not** be taken into consideration.
- Please upload your application as **one PDF** including the 4 documents (transcript, CV, motivation letter, and recommendation letter).
- Attachments should be a maximum of **5 megabytes**.
- Please name your application according to the following example:  
YOUR LAST NAME\_YOUR FIRST NAME\_Scholarship.pdf  
This will help us process your scholarship faster.

You will receive a confirmation email within 48 hours after the submission. Remember to check your spam folder before contacting us.

More info at the [TU Berlin Summer University website](#)

Free PDF tools:

<http://www.pdfcombine.com/>

<http://smallpdf.com/merge-pdf>

<https://online2pdf.com/en/pdf-reduce-size>

<https://www.pdfcompress.com/>