

TU Berlin Summer University 2020 Scholarship Guidelines

General Information

The TU Berlin Summer University will be offering one scholarship, the TU Berlin President's Scholarship to an exceptional applicant applying to participate in the 2020 TU Berlin Summer Program.

The TU Berlin President's Scholarship is a scholarship, which has *free tuition*, supported by the TU Berlin. This scholarship will be awarded to ONE applicant only. Please note that this scholarship does not include accommodation and travel expenses.

All applicants must register online for the TU Berlin Summer University, and pay the registration fee of 60€, in order to be considered for the scholarship. The registration fee will be refunded to unsuccessful candidates.

The selection process will be carried out by the Scholarship Commission of the TU Berlin Summer University.

The deadline for applications for this summer is **April 20th, 2020, 9:00am (German time: Central European Standard Time)!**

Application Process

Please read the following carefully and ensure that you complete each step. Incomplete applications will not be considered.

1. Register for the TU Berlin Summer University on this website, selecting a course that you wish to undertake (either term 3 or term 4)
2. Pay the registration fee of 60 Euro
3. Email us your application combined as 1 PDF file including the 4 documents (see below)

Scholarship Documents

To apply for a scholarship, please include the following documents and combine them into **1 PDF**:

1. Motivation letter (approx. 1-2 pages)
2. CV (max. 2 pages)
3. Transcript of records (official grade list)
4. Recommendation letter from one of your professors (recommended but not mandatory). Note: unsigned letters will not be considered

Eligibility

In order to be eligible, the following two criteria must be met:

1. You must be currently studying and enrolled as a student at the time of application
2. You must reside outside of Germany

Guidelines for Submission (please read carefully!):

Please adhere to the following instructions in order to ensure that your application is eligible for consideration.

At the end of this document you will find links to free online tools that can help you create, compress and combine PDF files so that they are the correct size, if needed.

- Applications submitted after **9:00am Central European Time (GMT+1)** will **not** be taken into consideration.
- Please send an email with your application as **1 PDF** attached including the 4 documents (Transcript, CV, Motivation Letter and Recommendation Letter).
- The email size should not be more than **5 megabytes**.
- Please name your application according to the following example:
- YOUR LAST NAME_ YOUR FIRST NAME_Scholarship.pdf
This will help us process your scholarship faster.

You will receive a confirmation email within 48 hours after the submission. Remember to check your spam folder before contacting us again.

Please send your application to our email address: summeruniversity@tubs.de.

Free PDF tools:

<http://www.pdfcombine.com/>

<http://smallpdf.com/merge-pdf>

<https://online2pdf.com/en/pdf-reduce-size>

<https://www.pdfcompress.com/>