

Request Form for Proofreading of an External Funding Application in English

Last name, first name:

Email address:

Phone number (in case of further questions):

Faculty:

I consent to the Proofreading Service sharing my contact information to enable the proofreader to contact me directly with any questions about the text.

Status:

Doctoral candidate at TU Berlin

Supervising professor:

Research associate at TU Berlin

Date of dissertation:

Name of funding organization:

Name of funding program:

Language:

British English

American English

Requested delivery date:

Special requests:

Check writing style:

Track corrections in the document:

Provide individual feedback summary:

By signing, I confirm

that I have submitted a **declaration of intent to pursue a doctorate** at Technische Universität Berlin
or

that I am employed as a **research associate** at TU Berlin and that I completed my doctorate within the
past two years.

Place, date: _____ Signature: _____

Please send

- the completed request form
- a Word file with the text to be proofread
- and if applicable, a list of standard technical terms

to Julia Kron at: korrektur@internationales.tu-berlin.de

We would be happy to answer any questions you may have. We are available by email (see above) or phone:
+49-30-314-26765.

The establishment of the Proofreading Service is a measure of the 2019/20 Advancement of Junior Scholars Action Plan to optimize support for junior scholars at TU Berlin and an outcome of the [Round Tables with Junior Scholars](#), regularly held by vice president for strategic development, junior scholars, and teacher education, Professor Dr. Angela Ittel, since winter semester 2018/19.