

NOTICE OF ELECTIONS

Election of members of the faculty boards of Faculties I - VII, the Academic Senate, the Extended Academic Senate and the Board of Trustees (pursuant to Section 14 (1) no. 3 of the Constitution of Technische Universität Berlin (*Grundordnung* - GrundO)

(for the term of office ending 30 September 2023)

The Central Election Committee hereby announces elections to the faculty boards, the Academic Senate, the Extended Academic Senate and the Board of Trustees in accordance with Section 48 of the Berlin State Higher Education Act (*Berliner Hochschulgesetz* - BerlHG), in its version dated 26 July 2011 (Law and Ordinance Gazette GVBl., p. 378), last revised on 17 December 2018 and the new version of the Electoral Regulations at Universities in Berlin (*Hochschul-Wahlgrundsätze-Verordnung* - HWGVO) of 26 August 1998 (GVBl. p.248), last revised on 24 November (GVBl. p. 525) in conjunction with Section 6 (2) of the Electoral Regulations (*Wahlordnung* - WahlO) of Technische Universität Berlin of 10 June 1992 (Official Gazette TU No. 7/1992). Pursuant to Section 14 WahlO, the elections will be conducted as a ballot box vote; **postal ballot by request** is also possible (Section 2 (5) WahlO).

1. Election schedule

Display of electoral registers in the Electoral Office	3 May until 17 May 2021
Filing deadline for submitting nominations and objections to the electoral registers to the Electoral Office	17 May 2021, 15:00
Polling days for casting votes at the polling stations	22, 23, and 24 June 2021

2. Composition of the bodies to be elected

2.1 FACULTY BOARD

7	University professors
2	Members of academic staff
2	Students
2	Members of office and technical staff

2.2 ACADEMIC SENATE

13	University professors
4	Members of academic staff
4	Students
4	Members of office and technical staff

2.3 EXTENDED ACADEMIC SENATE

25	Members of the Academic Senate
18	Additional university professors
6	Additional members of academic staff
6	Additional students
6	Additional members of office and technical staff

2.4 BOARD OF TRUSTEES (Section 14 (1) no. 3 GrundO)

1	University professor
1	Member of academic staff
1	Student
1	Member of office and technical staff

3. Principles for conducting elections (Section 2 HWGVO and Section 2 WahlO)

Pursuant to Section 14 (1) no.3 GrundO, members of the faculty boards, the Academic Senate, the Extended Academic Senate and the Board of Trustees are elected on the basis of personalized proportional representation. A list is voted by the voter selecting a list candidate on the ballot paper or entering another list candidate in the blank space provided for this purpose and ticking the relevant box. Votes cast are for both the candidate and the list to which he or she belongs. Seats are allocated to the lists in proportion to the total number of votes cast for the lists according to the largest remainder method (Hare/Niemeyer). In the event of a mathematical tie, the chair of the Election Committee draws lots. If there is only one nomination for a membership group, the election takes place in accordance with the principles of majority voting (first past the post). All candidates are listed unranked in alphabetical order on the ballot paper. The voter may cast as many votes as there are seats to be awarded. Cumulative voting is not permitted. The candidate receiving the most votes is elected.

4. Eligibility to vote and stand for election (Sections 3, 4 and 5 HWGVO)

Members of Technische Universität Berlin are only eligible to vote and to stand for election within the organizational unit (faculty, Central University Administration/University Library/central institutions) and member group in which — at the time of the deadline for submitting nominations — they are fully or partially discharging their official duties and to which they were duly assigned in accordance with Section 27 (1) of the Constitution of Technische Universität Berlin (*Grundordnung* - GrundO) of 20 September 2018 (Official Gazette 19/20106 p. 191).

Based on the current legal situation as per Section 48 (3) BerlHG of 26 July 2011, the following only have **active voting rights** (allowed to vote, but not to stand for election):

honorary university professors, extraordinary university professors, adjunct university professors, visiting university professors, university instructors awarded emeritus status before 23 October 1990, and contract lecturers. Contract lecturers teaching at more than one university must declare at which university they wish to exercise their membership rights (Section 43 (2) BerlHG).

Students are only eligible to vote or to stand for election in the faculty of the degree program in which they enrolled or re-registered for summer semester 2021. Details regarding **participating in committee elections** can be viewed by students in their re-registration documents for summer semester 2021. Students are requested to check which faculty they are eligible to vote in prior to the day of the election. This cannot be changed during the current semester (Section 5 (3), sentence 3 HWGVO). In cases of doubt, the relevant election committee shall decide after considering the application.

5. Display of the electoral registers (Section 8 WahlO)

Electoral registers may be viewed in the Electoral Office (room H 2507) prior to the election from **3 May until 17 May 2021 from 9:00 until 15:00**. Voters from the Central University Administration, the University Library, and the central institutions may also view the electoral registers at the office of the Central Election Committee in Room H 2507 (Main Building - Old Section, west wing, mezzanine).

All eligible voters may submit justified objections to the electoral registers either at their point of display or with the Central Election Committee before **17 May 2021, 15:00**. The form can be downloaded at http://www.tu-berlin.de/asv/menue/wahlamt/wahlamt_service/. The Election Committee shall inform the person lodging the objection of its decision. Electoral registers close at 15:00 on the day prior to the election. Thereafter no further persons can be added to the list of eligible voters.

6. Nominations (Section 9 WahlO)

The persons submitting the lists of candidates are responsible for ensuring that they are complete and legible.

Submission deadline:	17 May 2021, 15:00
To be submitted to:	The office of the Central Election Committee, Room 2507 (Main Building - Old Section, west wing, mezzanine).
Form:	Printed forms provided by the Central Election Committee are to be used and information entered in accordance with Section 9 (5) WahlO. The form can be downloaded from http://www.tu-berlin.de/asv/menue/wahlamt/ .
Consent of the nominee:	Consent is provided by <u>the nominee signing</u> the nomination.
Minimum number of candidates and seconding nominations:	<p>Nominations must be submitted according to status group and separately for each body to be elected.</p> <p>For the groups university professors, academic staff, and office and technical staff, nominations must include at least three candidates and be seconded by at least five eligible voters - five of whom must be from the same faculty for elections to faculty boards. This last point does not apply for nomination lists containing at least five candidates (Section 9 (3) WahlO).</p> <p>For the students' group there must similarly be three nominees. These must be seconded by ten eligible voters. For elections to faculty boards, these must be ten persons eligible to vote from the <u>same</u> faculty.</p> <p>By providing their declaration of consent, a candidate also seconds the nomination list.</p> <p>A candidate may only stand for election on one nomination list. Candidates whose names appear on more than one list for the same committee will be removed from all lists where their names appear.</p>
Description:	A text of not more than 35 characters may be included on the nomination list.
Combined lists:	Combined lists are not permitted.
Election magazine:	A text for inclusion in the election magazine can be submitted along with the nomination list; the space for this text is approx. 170 x 40 mm. The election magazine is displayed at the faculty administration offices, the offices of the institutes, and the office of the Central Election Committee as well as also published online.

7. Review and publication of nominations (Section 10 WahlO)

The relevant election committee decides on the admissibility of the nominations received. Nominations that either do not comply with the requirements of Section 9 WahlO or are ambiguous shall be deemed inadmissible. In the event that only one nomination list is submitted by a member group for the election of a board or committee (majority vote), the Election Committee shall list all candidates on the ballot paper in alphabetical order (Section 11 (2) WahlO).

If a member group submits more than one nomination list for the election of a board or committee (proportional election), the chair of the respective election committee shall assign a list number by drawing lots. Approved or rejected nomination lists shall be displayed publicly on the bulletin board outside the office of the Central Election Committee as well as on its website (quick access: 19042 rsp. 21744).

Objections to nomination lists must be submitted in writing within three working days of their publication and by 15:00 in room H 2037. If this deadline falls on a Saturday, Sunday or public holiday, it shall be extended accordingly until the next working day.

8. Postal voting (Section 2 (5) WahlO)

Anyone eligible to vote can request a postal ballot from the office of the Central Election Committee. Applications for postal ballots can be made **online via the TUB portal using your personal login**. For information regarding the procedure, please refer to the Election Office website at: <http://www.tu-berlin.de/asv/menue/wahlamt/> (quick access 19042 or 21744).

The office of the Central Election Committee shall send the postal ballot documents to voters who apply. Postal ballots must be received before voting closes, i.e. no later than 24 June 2021, 15:00, by the Central Election Committee, Room H 2037, or by the relevant faculty election office (election constituency).

To ensure this is possible, postal ballot documents must be requested from the Central Election Committee no later than 8 days prior to this deadline.

9. Polling days for casting votes/polling stations*)

On the polling days, **22, 23, and 24 June 2021**, votes may be cast only at the assigned polling station of the faculty, or at the polling stations of the Central University Administration, University Library, and central institutions. The polling stations are open on polling days from **10:00 until 15:00** at the following locations:

Faculty	Location/room	Address		Building
I	MAR 0.001	Marchstraße 23,	10587 Berlin	Marchstraße (ground floor)
II	H 2037	Straße des 17. Juni 135,	10623 Berlin	Main Building - Old Section (2nd floor)
III	H 2036	Straße des 17. Juni 135,	10623 Berlin	Main Building - Old Section (2nd floor)
IV	MAR 0.002	Marchstraße 23,	10587 Berlin	Marchstraße (ground floor)
V	H 2036	Straße des 17. Juni 135,	10623 Berlin	Main Building - Old Section (2nd floor)
VII	H 2035	Straße des 17. Juni 135,	10623 Berlin	Main Building - Old Section (2nd floor)
Central University Administration, University Library, central institutes, central institutions	H 2038	Straße des 17. Juni 135,	10623 Berlin	Main Building - Old Section (2nd floor)

On 22 June 2021, the polling station of Faculty VI will be open from 10:00 until 15:00 at the following location

Faculty	Loca-	Address		Building
VI	TIB 13 B	Gustav-Meyer- Allee 25	13355 Berlin	Technologie- und Innovationspark Berlin (staircase to lecture halls A and B)

On 23 and 24 June 2021, the polling station of Faculty VI will be open from 10:00 until 15:00 at the following location:

Faculty	Loca-	Address		Building
VI	A Foyer	Straße des 17. Juni 152,	10623 Berlin	Architecture Building (ground floor)

*) There may be short-notice changes to polling stations as a result of the pandemic. Any changes will be published online at (<https://www.tu-berlin.de/asv/menue/wahlamt>). Please check prior to voting.

10. Determining and publishing of election results (Section 15 WahlO)

For elections to faculty boards, the local election committees count the number of votes cast for the lists of candidates and then calculate the number of seats to be assigned for each faculty board according to the largest remainder method (Hare/Niemeyer).

For elections to central collegial bodies (Academic Senate, Extended Academic Senate and the Board of Trustees), the local election committees count the number of individual and total votes cast for the candidates and lists of candidates and enter the results on a count list form (partial result).

The count lists and other election documents (ballots, voting permits, election administration protocols and electoral register) are then sent to the Central Election Committee, which then determines the overall results and allocates seats according to the largest remainder method (Hare/Niemeyer). The counting of votes and the determining of election results are conducted in public. After reviewing the election documents, the Central Election Committee publishes the results on the bulletin board outside the office of the Central Election Committee (Room 2507, Main Building - Old Section, mezzanine - west wing), as well as online (quick access: 19042 rsp. 21744).

11. Term of office

The term of office of the elected members **commences with the constituting of the committee and ends 30 September 2023.**

Berlin, 13 April 2021

p.p.

signed
Weberling
(Office of the Central Election Committee)

Displayed as of: 13 April 2021

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