

## NOTICE OF ELECTIONS

### By-election of members of the institute councils at Faculties I, II, III, IV, VI and VII in summer semester 2021

(term of office from 1 April 2021 until 31 March 2023)

Due to unfilled positions in a number of institute councils, the Central Election Committee is holding by-elections for the institute councils at Faculties I, II, III, IV, VI and VII pursuant to Section 48 of the Berlin State Higher Education Act (*Berliner Hochschulgesetz - BerHGG*) in its version of 26 July 2011 (GVBl. p. 378), last revised on 17 December 2020 and the new version of the Electoral Regulations at Universities in Berlin (*Hochschul-Wahlgrundsätze-Verordnung - HWGVO*) of 26 August 1998 (GVBl. p.248), last revised on 24 November (GVBl. p. 525) in conjunction with Section 6 (2) of the Electoral Regulations (*Wahlordnung - WahlO*) of Technische Universität Berlin of 10 June 1992 (Official Gazette TU No. 7/1992). In accordance with Section 14 WahlO, the elections shall be conducted as **ballot box elections** with the possibility to **apply for postal voting** (Section 2 (5) WahlO).

The elections are for the following institute council members

| Faculty | Institute  | Group/Seats      |                  |                  |                  |
|---------|--|------------------|------------------|------------------|------------------|
|         |  | HL <sup>1)</sup> | aM <sup>2)</sup> | St <sup>3)</sup> | sM <sup>4)</sup> |
| 132     | Art Studies and Historical Urban Studies             | --               | 1                | --               | 1                |
| 134     | Education  | --               | --               | --               | 1                |
| 136     | Vocational Education and Work Studies                | --               | --               | 1                | --               |
| 231     | Solid-State Physics                                  | --               | --               | --               | 1                |
| 235*)   | Chemistry  | --               | --               | 2                | --               |
| 236*)   | Mathematics  | --               | 2                | --               | --               |
| 331     | Biotechnology  | 4                | --               | --               | 1                |
| 332     | Food Technology and Food Chemistry                   | --               | --               | 1                | 1                |
| 334     | Material Science and Technology                      | --               | 1                | 1                | --               |
| 335     | Plant and Process Safety                             | --               | --               | 1                | --               |
| 337     | Energy Technology                                    | --               | --               | 1                | --               |
| 431     | Energy and Automation Technology                     | --               | --               | 1                | --               |
| 432     | High-Frequency and Semiconductor System Technologies | --               | --               | 1                | 1                |
| 433     | Telecommunication Systems                            | --               | --               | --               | 1                |
| 434     | Computer Engineering and Microelectronics            | 4                | 1                | --               | 1                |

<sup>1)</sup> Professors

<sup>2)</sup> Academic staff

<sup>3)</sup> Students

<sup>4)</sup> Office and technical staff

| Faculty |                                    | Group/Seats      |                  |                  |                  |
|---------|------------------------------------|------------------|------------------|------------------|------------------|
| Code    | Institute                          | HL <sup>1)</sup> | aM <sup>2)</sup> | St <sup>3)</sup> | sM <sup>4)</sup> |
| 632     | Applied Geosciences                | --               | --               | 1                | --               |
| 633     | Geodasy and Geoinformation Science | --               | --               | 1                | --               |
| 731     | Economics and Law                  | --               | 1                | --               | 1                |
| 732     | Business Administration            | --               | --               | --               | 1                |
| 733     | Technology and Management          | --               | --               | --               | 1                |

<sup>1)</sup> Professors

<sup>2)</sup> Academic staff

<sup>3)</sup> Students

<sup>4)</sup> Office and technical staff

## 1. Election schedule

|  |   |
|--|---|
| <b>Display of electoral registers</b> in the Electoral Office (Room H 2507, Main Building - Old Section, west wing, mezzanine) | <b>3 May until 17 May 2021</b>                |
| Filing deadline for submitting nominations and objections to the electoral registers   | <b>17 May 2021, 15:00 (limitation period)</b> |
| <b>Polling days</b> for casting votes at the polling stations  | <b>22, 23, and 24 June 2021</b>               |

## 2. Eligibility to vote and stand for election

Members of Technische Universität Berlin who are university lecturers, members of academic staff or office and technical staff are **only eligible to vote and to stand for election** in the institute of the faculty where, at the time of the deadline for submitting nominations, they are fully or partially discharging their official duties and to which they were duly assigned in accordance with Section 27 (1) of the Constitution of Technische Universität Berlin (*Grundordnung* - GrundO) of 2 November 2005 and 8 February 2006 (TU Official Gazette p. 9)

Based on the current legal situation as per Section 48 (3) BerlHG of 26 July 2011, the following only have **active voting rights** (allowed to vote, but not to stand for election):

honorary university professors, extraordinary university professors, adjunct university professors, visiting university professors, university instructors awarded emeritus status before 23 October 1990, and contract lecturers. Contract lecturers teaching at more than one university must declare at which university they wish to exercise their membership rights (Section 43 (2) BerlHG).

**Students** are eligible to **both vote and stand for election** in the institute of the degree program in which they **enrolled or re-registered for summer semester 2021**. Details regarding **participating in committee elections** can be viewed by students in their re-registration documents for summer semester 2021. Students are requested to check which institute they are eligible to vote in prior to the day of the election. This **cannot** be changed during the current semester (Section 5 (2) HWGVO). In cases of doubt, the Election Committee shall decide after considering the application.

## 3. Electoral Principles (Section 2 WahlO)

Members of institute councils are elected on the basis of personalized proportional representation. A list is elected by the voter selecting a candidate listed on the ballot paper. Seats are allocated to the lists in proportion to the total number of votes cast for the lists according to the largest remainder method (Hare/Niemeyer). In the event of a mathematical tie, the chair of the Election Committee draws lots.

Pursuant to Section 45 BerlHG, should a membership group submit only one nomination list, the election is conducted on the principle of majority election (first past the post), with all candidates whose names appear on the nomination list entered without ranking in alphabetical order on the ballot paper. The voter may cast as many votes as there are seats to be awarded. Cumulative voting is not permitted. The candidate receiving the most votes is elected.

#### 4. Display of the electoral registers (Section 8 WahlO)

Electoral registers may be viewed in the Electoral Office (room H 2507) prior to the election from **3 May until 17 May 2021 from 9:00 until 15:00**. Institute members eligible to vote may lodge justified objections to the electoral registers **until 17 May 2021, 15:00**. Objections will be checked by the Central Election Committee who will inform the person lodging the objection of its decision.

**The persons submitting the lists of candidates are responsible for ensuring that they are complete and legible.**

#### 5. Nominations (Section 9 WahlO)

|                               |   |
|-------------------------------|---|
| Submission deadline:          | <b>17 May 2021, 15:00 (limitation period)</b>   |
| To be submitted to:           | <b>The office of the Central Election Committee (Election Office)</b> , Room H 2507, Main Building - Old Section, west wing, mezzanine).  |
| Form:                         | Printed forms provided by the Central Election Committee are to be used and information entered in accordance with Section 9 (5) WahlO. The form can be downloaded from: <a href="http://www.tu-berlin.de/asv/menue/wahlamt/wahlamt_service/">http://www.tu-berlin.de/asv/menue/wahlamt/wahlamt_service/</a> or via quick access 21744.   |
| Consent of the nominee:       | Consent is provided by the nominee signing the nomination.  |
| Minimum number of candidates: | Nomination lists must be submitted separately according to status group.<br>For institutes, each nomination list must include <u>two candidates</u> . For the Institute of Chemistry <sup>*)</sup> and the Institute of Mathematics <sup>*)</sup> , nomination lists for the groups <u>university professors, academic staff, and office and technical staff</u> must each include at least <u>three</u> candidates seconded by at least <u>five</u> persons eligible to vote from the <u>same</u> institute. This last point does not apply for nomination lists containing at least five candidates (Section 9 (3) WahlO).<br>Lists for the group “students” must be seconded by <u>ten</u> persons eligible to vote. |
| Description:                  | A text of not more than 35 characters can be included on the nomination list.   |
| Election magazine:            | <u>No election magazine</u> is published for institute council elections.   |

#### 6. Review and publication of nominations

The Central Election Committee decides on the admissibility of the nominations received. Approved or rejected nomination lists are displayed publicly in the showcase outside the office of the Central Election Committee, (Room H 2507 (Main Building - Old Section, west wing, mezzanine). **Objections** to the admissibility of nominations must be submitted in writing to the **Central Election Committee no later than 15:00 on the third working day following their publication.**

#### 7. Application for postal voting (Section 2 (5) WahlO)

Anyone eligible to vote can request a postal ballot from the office of the Central Election Committee. Application forms can be downloaded from the website of the office of the Central Election Committee: [http://www.tu-berlin.de/asv/menue/wahlamt/wahlamt\\_service/](http://www.tu-berlin.de/asv/menue/wahlamt/wahlamt_service/) or via quick access 21744.

The office of the Central Election Committee shall send the postal ballot documents to voters who have applied for postal voting. Postal ballots must be received before voting closes, i.e. **no later 24 June 2021, 15:00**, by the Central Election Committee in Room H 2037, or by the faculty election office (election constituency). To ensure this is possible, postal ballot documents must be requested from the **Central Election Committee no later than 8 days prior to this deadline**.

### 8. Polling days for casting votes/polling stations

On the polling days, **22, 23, and 24 June 2021**, votes may be cast only at the assigned polling station of the faculty. The polling stations open on polling days from **10:00 until 15:00** at the following locations:

| Faculty | Location/room | Address                  |              | Building code                           |
|---------|---------------|--------------------------|--------------|---|
| I       | MAR 0.001     | Marchstraße 23,          | 10587 Berlin | Marchstraße ground floor                |
| II      | H 2037        | Straße des 17. Juni 135, | 10623 Berlin | Main Building - Old Section (2nd floor) |
| III     | H 2036        | Straße des 17. Juni 135, | 10623 Berlin | Main Building - Old Section (2nd floor) |
| IV      | MAR 0.002     | Marchstraße 23,          | 10587 Berlin | Marchstraße ground floor                |
| VI      | A Foyer       | Straße des 17. Juni 152, | 10623 Berlin | Architecture Building (ground floor)    |
| VII     | H 2036        | Straße des 17. Juni 135, | 10623 Berlin | Main Building - Old Section (2nd floor) |

### 9. Determining and publishing election results (Section 15 WahlO)

Once voting has closed, the Central Election Committee counts the votes cast for the lists of candidates and calculates seats on the basis of the Hare-Niemeyer procedure. The counting of the votes and the announcement of the election results are conducted in public at the polling stations.

After reviewing the election documents, the office of the Central Election Committee will publish the results on the bulletin board outside the Election Office (Room 2507, Main Building - Old Section, between - west wing), as well as online.

### 10. Term of office

**The term of office** of the elected members of the institute councils commences with the official publication of results and **ends 31 March 2023**.

Berlin, 13 April 2021

p.p.

signed  
Weberling  
(Office of the Central Election  
Committee)

Displayed as of: 13 April 2021

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