

Voting in Summer Semester 2021

Information about voting under pandemic conditions

We would like to inform you of a number of **specific points** regarding voting. These are necessitated by the need to restrict contact and **only apply to the upcoming elections in summer semester 2021**.

1. Viewing electoral registers

- Electoral registers will **only** be displayed in the office of the Central Election Committee, **Room H 2507** (Main Building-Old Section, west wing, mezzanine). You will be granted **admission** to the Main Building to view the registers.
- You can also make inquiries by **telephone or email** (for contact information, see below) to the office of the Central Election Committee.

Objections to electoral registers must be submitted in writing, either using the form provided by the Election Office (quick access: **21744**) or by email or letter. The original signed copy can be delivered in person to the office of the Central Election Committee, or submitted by **post, fax** or as **a scanned attachment by email**.

2. Submitting nominations

- Nominations are to be submitted using the **forms provided by the Central Election Committee**. You can download these via quick access **21744**.
- The nominee provides their consent by **signing the form**.
- The original signed confirmation of consent can be delivered **in person** to the office of the Central Election Committee, or submitted by **post, fax** or as **a scanned attachment by email**.

If submitting documents by fax or as a scan, please ensure that you include the **complete nomination together with all declarations of consent**.

This means that all pages must be numbered for faxes and you should include the total number of pages (page N of NN). If submitting a scan, then all pages must be included **in a single file**.

- We kindly request you to submit nominations **in good time** so that they can **be checked and any changes or corrections can be entered before the deadline**.
- **Objections** to nominations must be submitted **in writing**. Original signed copies may be sent by fax or as scanned attachments to emails.

3. Postal voting - Online application for postal ballot documents

- The procedure for applying for postal ballot documents has changed.
- Postal ballot documents can be requested from 17 May 2021 (submission deadline for nominations) **online via the TUB portal using your personal login**.
- Further information will be provided shortly.
- Applications using the usual form are not possible and will not be processed or may only be submitted by persons who do not have a TUB account.
- Documents will be sent to the address provided when applying. Documents can also be sent to the private addresses of TU staff.
- Postage costs will be paid by TU Berlin; in other words the envelope containing the ballot paper can be returned without a stamp.
- As we expect an increase in the number of applications for postal ballots, we kindly request you **to submit your application as soon as possible**, in other words more than the 8 days before the start of elections usually specified.

4. Ballot box elections

- You will be granted **access to the University buildings** on polling days to vote at polling stations.
- Votes may only be cast under observation of **hygiene regulations** (maintaining distance, maximum number of persons present at a time, availability of disinfectant). We kindly ask you to follow these regulations.

5. Public counting of votes

Votes will be counted after polling closes on the last day of the elections. According to the regulations, only a limited number of persons can be permitted access to the polling stations for this purpose.

Contact:

Postal address: TU Berlin
Geschäftsstelle des Zentralen Wahlvorstandes, Sekr. K 35
Straße des 17. Juni 135, 10623 Berlin

Room H 2507 (Main Building - Old Section, west wing, mezzanine).

Tel: 314 22532 or 314-23986

Fax: 314-23915

Email: K3-TB-ZWV@win.tu-berlin.de

Website: https://www.tu-berlin.de/asv/menu/wahlamt/wahlamt_service/